



CANDIDATE INFORMATION SHEET (2025 Elections)

PURPOSE: To provide potential candidates for the GVR Pickleball Club Board of Directors a general description of each position. This is not an inclusive list of all duties--just an overview. In addition, each position will participate in scheduled working sessions and Board of Director meetings throughout the year, either in person or via Zoom. As committee chair, they will select committee members from general membership, direct committee activities and provide regular Board of Director updates, including suggestions. Basic computer skills with MS Office or Google Docs, email, and good communication skills are necessary.

POSITION: VICE-PRESIDENT

- Assist Club President in various ways, including communication on behalf of the club, matters involving GVR, major projects and club facilities.
- Participate in board oversight for capital projects.
- Interact with the Club Treasurer on budget issues, dues and assessments, etc., as needed.

POSITION: TREASURER

- Perform monthly accounting duties (accounts payable, accounts receivable, maintaining accurate bookkeeping records); prepare monthly reports and present them at board meetings.
- Reconcile bank accounts to bank statements.
- Maintain investment accounts; provide options for the club to consider for future/long-term investment opportunities.
- Work with other committees (i.e., social) on short-term projects that require members to pay for events on Pickleball Plus.
- Participate in board oversight for capital projects.
- Collect new member and renewal dues from the East Center and Pickleball Center; work with the Club Secretary to update Pickleball Plus in a timely manner.

POSITION: MEMBER AT LARGE

- The duties of each Member at Large will be determined based on the member's interests, previous experience and skill set in collaboration with the needs of the club as defined by the board.
- A list of activities that members at large are currently involved in or which they may be involved with in the future include:
 - Chairing, coordinating and / or participating in the activities of various committees or sub-committees (e.g., court maintenance, monitoring, ratings preparation and testing, scheduling, new member welcome, court expansion, new projects, fundraising and recruiting, technology oversight, web content development) as assigned by the board.

If you have any questions or would like additional information, please contact a committee member below:

Greg Wright: gwmw2005@gmail.com (Nominations Committee Chairperson)

Al Willette: 13willette@gmail.com

Ellen Brancazio: Wuzamoo2@aol.com

Katie Peterson: katiepeterson2@yahoo.com